



Oversight and Governance

Chief Executive's Department
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CITY COUNCIL

Monday 20 June 2022
2.00 pm
Council House, Plymouth

Members:

Councillor Sue Dann, Chair

Councillor Chris Penberthy, Vice Chair

Councillors Allen, Mrs Aspinall, Mrs Beer, Bingley, Mrs Bowyer, Briars-Delve, Mrs Bridgeman, Burden, Carlyle, Churchill, Coker, Collins, Dr Cree, Cresswell, Darcy, Deacon, Drean, Evans OBE, Finn, Goslin, Harrison, Haydon, Hendy, Holloway, Hulme, Kelly, Laing, Loveridge, Lowry, Luggar, Dr Mahony, McDonald, Murphy, Nicholson, Partridge, Patel, Mrs Pengelly, Poyser, Reilly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Tippetts, Tofan, Tuffin, Tuohy, Vincent, Wakeham, Ms Watkin and Wheeler.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

Tracey Lee

Chief Executive

City Council

Agenda

1. Apologies

To receive apologies for absence submitted by councillors.

2. Minutes

(Pages 1 - 26)

To approve and sign the minutes of the extraordinary meeting held on 21 March 2022, the ordinary meeting of the 21 March 2022 and the Annual General Meeting of the 20 May 2022 as a correct record.

3. Declarations of Interest:

4. Appointments to Committees, Outside Bodies etc

(Pages 27 - 30)

The Assistant Chief Executive will submit a schedule of vacancies on committees, outside bodies etc and of changes notified to us.

5. Questions by the Public

To receive questions from and provide answers to the public in relation to matters which are about something the council is responsible for or something that directly affects people in the city, in accordance with Part B, paragraph 11 of the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Plymouth City Council, Ballard House, West Hoe Road, Plymouth, PL1 3BJ, or email to democraticsupport@plymouth.gov.uk. Any questions must be received at least five complete working days before the meeting.

6. Announcements

(a) To receive announcements from the Lord Mayor, Chief Executive, Service Director for Finance or Head of Legal Services;

(b) To receive announcements from the Leader, Cabinet Members or Committee Chairs.

7. Capital and Revenue Outturn Report 2021 - 22

(Pages 31 - 40)

8. Motions on notice

To consider motions from councillors in accordance with Part B, paragraph 14 of the Constitution.

9. Urgent Decisions

(Pages 41 - 60)

10. Questions by Councillors

Questions to the Leader, Cabinet Members and Committee Chairs covering aspects for their areas of responsibility or concern by councillors in accordance with Part B, paragraph 12 of the constitution.

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City Council

Monday 21 March 2022

PRESENT:

Councillor Mrs Beer, in the Chair.

Councillor Mrs Bridgeman, Vice Chair.

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Cree, Dann, Deacon, Derrick, Downie, Drear, Evans OBE, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Loveridge, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, R Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Apologies for absence: Councillors Cresswell, James, Jordan and Tuffin.

Also present: Ross Jago (Head of Governance, Performance and Risk) and Tracey Lee (Chief Executive).

The meeting started at 1.45 pm and finished at 2.00 pm.

Note: The full discussion can be viewed on the webcast of the City Council meeting at www.plymouth.gov.uk. At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

41. **Declarations of Interest**

There were no declarations of interest made by Members in accordance with the code of conduct.

42. **Freedom of the City**

Councillor Nick Kelly (Leader of the Council) introduced the nomination of the Falklands Veterans to bestow the honour Freedom of the City. The motion was seconded by Councillor Gareth Derrick.

Following a discussion with a contribution from Councillors Dr John Mahony.

It was agreed that in pursuance of its powers under Section 249(5) of the Local Government Act 1972, that, in appreciation of the splendid traditions of Falkland Veterans and as an expression of the admiration of the Citizens of Plymouth for their great and glorious achievements in the Service of this Country and of their long and historic association with the City, the Council do confer upon the services the Honorary Freedom of the City of Plymouth.

For (53)

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Deacon, Derrick, Downie, Drear, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Loveridge, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain (0)

City Council

Monday 21 March 2022

PRESENT:

Councillor Mrs Beer in the Chair.

Councillor Mrs Bridgeman, Vice Chair.

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Mrs Bridgeman, Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Cree, Dann, Deacon, Derrick, Downie, Drear, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Loveridge, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, R Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Apologies for absence: Councillors Cresswell, James, Jordan and Tuffin

The meeting started at 2.00 pm and finished at 8.37 pm.

Note: The full discussion can be viewed on the webcast of the City Council meeting at www.plymouth.gov.uk. At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

Procedural Motion

The Lord Mayor proposed a procedural motion to vary the order of business to move the motion on notice 12.b to the beginning of the agenda, this will come after declarations of interest / announcements before returning to the agenda as set out.

The Deputy Lord Mayor seconded the motion.

Following a vote Council agreed to vary the order of business.

For (50)

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Deacon, Derrick, Downie, Drear, Evans OBE, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Laing, Loveridge, Lowry, Dr Mahony, McDonald, Morris, Murphy, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (1)

Councillor Nicholson

Abstain (1)

Councillor Kelly

Absent/Did not vote

Councillor Neil, Jordan, Tuffin, James and Cresswell

43. **Minutes**

The Council agreed that the minutes of the meeting held on 28 February 2022 are confirmed as a correct record.

44. **Declarations of Interest**

Ross Jago (Head of Governance, Performance and Risk) advised that the Monitoring Officer had issued a dispensation for all Councillors, in relation to the Motion on Notice 12b.

There were no declarations of interest made by Councillors, in accordance with the code of conduct.

Councillor Patrick Nicholson raised a point of order to seek clarification as to the rationale behind issuing a dispensation for a Councillor to occupy a Council position.

Ross Jago (Head of Governance, Performance and Risk) advised that given the unusual nature of the motion before Council, the Monitoring Officer had considered that to ensure clarity for all Councillors on this issue, a dispensation would be issued so there would be no requirement to declare an interest.

Councillor Patrick Nicholson raised a point of order that this dispensation would set a precedent that whenever Councillors were nominated to Council positions, a dispensation would need to be given by the Monitoring Officer on each occasion.

Ross Jago (Head of Governance, Performance and Risk) advised that this matter had been discussed with the Monitoring Officer and it was the intention in the future to look to provide a standing dispensation for appointments to committees, cabinet and Leader. The blanket dispensation would apply which would be published at the beginning of the new municipal year, prior to the Annual General Meeting.

Councillor Nicholson raised a further point of order that given the Council had numerous Monitoring Officers over the years, this was the first time that this issue had arisen and asked the Lord Mayor and the Chief Executive to seek a second legal opinion on this process.

The Lord Mayor sought clarification as to whether information from the Monitoring Officer was required at this meeting, and if so, the meeting would be adjourned to facilitate this request.

Councillor Patrick Nicholson advised that he did not wish to delay this meeting. However, he did not accept the need for a dispensation, as he considered that it was important not to set a precedent that would mean more council tax payers money being wasted on similar actions in the future.

Tracey Lee (Chief Executive) advised that this was a very unusual situation. She was confident that she could speak on behalf of the Monitoring Officer, that a discussion on this issue would be held with the Audit and Governance Sub Committee. The Monitoring Officer had been very clear that for the purpose of this meeting a dispensation was required. Whilst this course of action had not previously been undertaken, the Council did have a new Monitoring Officer, who would be happy to discuss any concerns Councillors may have.

45. **Motion of No Confidence in the Leader and Election of New Leader**

Councillor Tudor Evans OBE introduced the motion on notice on no confidence in the Leader and election of a new Leader. This was seconded by Councillor Sue Dann.

Following a discussion with contributions from Councillors Patrick Nicholson, Mrs Vivienne Pengelly, Mark Deacon, John Riley, Bill Steven, Dave Downie, Chaz Singh, Kevin Neil, Jemima Laing, Nick Kelly and George Wheeler.

Council agreed –

1. to remove Councillor Nick Kelly from the position of Leader;
2. to elect a new leader at this meeting (21/03/22), subject to this motion being agreed, nominations to be proposed and seconded from the floor.

For (29)

Councillors Allen, Mrs Aspinall, Bowyer, Mrs Bowyer, Dr Buchan, Churchill, Coker, Corvid, Dr Cree, Dann, Derrick, Evans OBE, Goslin, Haydon, Hendy, Hulme, Mrs Johnson, Laing, Lowry, McDonald, Morris, Murphy, Neil, Penberthy, Rennie, Stevens, Vincent, Ms Watkin and Wheeler.

Against (23)

Councillors Mrs Beer, Bingley, Mrs Bridgeman, Carlyle, Deacon, Downie, Drean, Harrison, Kelly, Loveridge, Dr Mahony, Nicholson, Partridge, Patel, Mrs Pengelly, Riley, Salmon, Shayer, Singh, Smith, Stoneman, Wakeham and Wheeler.

Abstain (1) Councillor Shannon Burden

Councillor Patrick Nicholson raised a point of order that he had emailed the Monitoring Officer this morning, following the receipt of the advice circulated on the process for seeking nominations for the Leader but had not received a response. This was in relation to where did the guidance set out in the email conform to the constitution. He had not experienced multi nominations simultaneously rather than taking nominations sequentially and why the Monitoring Officer had sought not to respond to this email.

Ross Jago (Head of Governance, Performance and Risk) stated that officers had been advised that it was likely that there would be more than one nomination. With that understanding 4.18.4 of the constitution was being used 'voting on appointments - if there are three or more candidates for a position and none has more than half of the votes, the candidate with the fewest votes will be eliminated and a new vote taken, this will continue until one candidate has more than half the votes'. That was in respect of three or more candidates, if

there were less candidates voting process would be different, as set out by the Monitoring Officer.

Councillor Patrick Nicholson advised that in relation to the constitution, councillors did not have a view, as outlined, of knowing whether there would be more than one or two nominations and therefore the Council should determine how to decide to proceed. He queried why nominations were not being taken as they were nominated, as why the Council should be precluded to three if none of them were successful.

Ross Jago (Head of Governance, Performance and Risk) advised that this situation had not arisen before in the Council and that officers had been a pragmatic as they could be.

Councillor Patrick Nicholson raised a point of order, that the recommendation was from officers and was not necessarily how the Council should determine how it moved forward, as again a precedent was being set on how to seek nominations in the future. Nominations should be taken one at a time, until one candidate had the confidence of the majority of the Council Chamber.

Tracey Lee (Chief Executive) advised that the constitution was very clear, if there were three or more candidates. At this stage it was unknown how many candidates there would be, therefore running an election where the first candidate got past the post would not comply with the constitution. The advice from the Monitoring Officer was that if there were three or more candidates the constitution set out how the election would be run, if there were less candidates, clearly the process would be to ask each Councillor which candidate they wished to vote for. The advice through the Lord Mayor would be to seek candidates and then it would become clear which process would be required.

The Lord Mayor proposed and Councillor Mrs Maddi Bridgeman seconded the proposal to suspend standing orders for motion on notice (12b) election of new Leader.

For (53)

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Deacon, Derrick, Downie, Drean, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Loveridge, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain (0)

The Lord Mayor sought nominations for the new Leader of the Council.

Councillor Mrs Maddi Bridgeman proposed the nomination of Councillor Mrs Vivienne Pengelly and was seconded by Councillor David Salmon.

Councillor Mark Shayer proposed the nomination of Councillor Richard Bingley and was seconded by Councillor Dr John Mahony.

Councillor Tudor Evans OBE queried why the process had changed since the meetings that had taken place last week.

The Lord mayor noted Councillor Tudor Evans, OBE query and advised that it had been considered that a poll vote would be open and transparent and would be the best way forward.

Vote for Councillor Mrs Vivienne Pengelly

For (12)

Councillors Mrs Beer, Mrs Bridgeman, Deacon, Downie, Drean, Harrison, Kelly, Nicholson, Loveridge, Pengelly, Salmon and Singh.

Vote for Councillor Richard Bingley

For (26)

Councillors Bingley, Ian Bowyer, Mrs Bowyer, Dr Buchan, Burden, Carlyle, Churchill, Collins, Corvid, Evans OBE, Haydon, Hulme, Mrs Johnson, Lowry, Dr Mahony, Morris, Neil, Partridge, Patel, Rennie, Shayer, Smith, Stevens, Stoneman, Ms Watkin and Wheeler.

Abstain (15)

Councillors Allen, Mrs Aspinall, Coker, Dr Cree, Dann, Derrick, Goslin, Hendy, Laing, McDonald, Murphy, Penberthy, Riley, Vincent and Wakeham.

The Lord Mayor announced that Councillor Richard Bingley had been elected as the Leader of the Council.

Councillors Mrs Vivienne Pengelly wished to congratulate Councillor Richard Bingley and wished him well.

46. **Appointments to Committees, Outside Bodies etc**

Councillor Mrs Terri Beer (Lord Mayor) introduced the political proportionality report. This was seconded by Councillor Mrs Maddi Bridgeman (Deputy Lord Mayor).

The Council approved the changes to committee membership, set out at Appendix A of the report, following changes in the political proportionality of the Council.

For (49)

Councillors Allen, Mrs Aspinall, Mrs Beer, Bingley, Bowyer, Mrs Bowyer, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dann, Derrick, Drean, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present (4) Councillors Dr Cree, Deacon, Downie and Loveridge.

47. **Announcements**

The Lord Mayor made the following announcements to Members –

- (a) she took this opportunity to wish the best of luck for those councillors standing in the forthcoming Elections and would also like to recognise those Councillors who were retiring from service –

Councillors Dr Pam Buchan, Margaret Corvid, Derrick and James;

- (b) she extended her personal thanks and thanks on behalf of the Council for the many years of service they had all given; in that time they had made a vast contribution to the Council, communities and the City of Plymouth.

Councillor Tudor Evans OBE wished to pay tribute to –

- (c) the following Councillors who were retiring from the Council, Councillors Margaret Covid, Dr Pam Buchan, Gareth Derrick and Jonny Morris and thanked them for their service to the city and the Labour Party;
- (d) Councillor Ian Bowyer; when he first came onto the Council he had been quite disruptive and had led a change movement but now he had become more of an elder states person; he wished to thank him for his cross party working, as well as his leadership of the Council in tough times and under difficult circumstances; they managed to work together on the important issues for the city which they felt strongly about such as co-designing The Box; that was the depth of trust they had in each other and their determination for Plymouth; there were also many other achievements;
- (e) Councillor Kevin Neil who had been through some challenging health issues and thanked him for his service to the Stoke Ward and also the City Council; he also thanked Councillor Mrs Johnson for her services to the Compton Ward.

Councillor Patrick Nicholson took this opportunity to pay tribute to Councillor David James who had served this authority for 25 years. Councillor David James had indeed worked hard for the authority and tirelessly for the people of Plymouth and in his role as chief

scrutineer. He thanked him for his service as a Councillor, Lord Mayor and Deputy Lord Mayor and wished him a happy retirement.

Councillor Bingley (Leader of the Council) made the following announcements to Council –

- (f) wished to record his thanks for all those Councillors that took part in the earlier debate, whilst it had been turbulent it was also cathartic;
- (g) it was a privilege to be the Leader of this Council and serving this wonderful city sandwiched between Dartmoor and the ocean; when he first came down to study, he definitely left his heart in Plymouth;
- (h) he considered that Councillor Nick Kelly's passion as Council Leader over the past 10 months had demonstrated how much all Councillors cared about the city and how they wished to drive it forward;
- (i) he emphasised stability over the next few weeks; the line of business that had been planned before the pre-election period which had already been debated and agreed by Council, would absolutely take place; moving forward, he would lead the Council based on the Nolan seven principles of public life selflessness, integrity, objectivity, accountability, openness, honesty and leadership; the buck stopped with him; he would hold himself to those standards and he expected that other Councillors to do the same; his door was always open and he hoped that Councillors were now all able to move forward professionally;
- (j) in the short time he had known Councillor David James, he had become a mentor to him on scrutiny; he wished him and his wife Diane a happy retirement; with regard to the scrutiny function he would consider that this could be resourced better and the process 'beefed up', in order to be able to ask more far reaching questions; he was also looking forward to working with both sides of the Council.

Councillor Mrs Maddi Bridgeman (Cabinet Member for Environment and Street Scene) made the following announcements to Council -

- (k) grass Cutting -
 - the grass cutting season was now commencing with a new digitised system taking into account the agreed operational policy and optimisation of cuts; digital scheduling would enable

improved compliance to ensure areas were not missed, help to become more efficient and look for further opportunities to improve; all Councillors were given the opportunity to feedback on the Council's planned approach for the 2022 season and how it planned to provide the right balance for the needs of both people and nature;

(l) tree planting -

- Plymouth City Council teams and Street Services, together with community members and partners Plymouth Tree Partnership, Plymouth Open Space Network, Woodland Trust, National Trust, South Hams and West Devon Councils had planted 2978 trees so far this year;

(m) storm -

- following Storm Eunice and the following weather events, the Council had received over 220 reports of trees and branches down which had caused disruption around the city blocking roads, footpaths and driveways and in one case trapping a disabled resident in their property;

the tree team with the aid of private contractors, Plymouth City Council Highways and South West Highways co-ordinated an immediate response to keep the city moving and to help residents; intense work continued over the weekend following the Friday storms to co-ordinate the different sites with the focus being to clear obstructions leaving all other remaining material on site in a safe condition;

the clean-up was expected to last several weeks but there had been no reports of personal injury and although there was damage to sheds, cars, fences etc; it is worth noting that the authority manages and cares for 10,000s of trees within its estates;

(n) A38 cleansing -

- the Council was working closely with the National Highways to identify planned lane and road closures to enable its cleansing teams to collect litter and fly-tipped items; the cost of commission of the Council's closures could run into tens of thousands of pounds;
- over the past couple of weeks cleansing had taken place in the following areas -

◇ Manadon – Leigham east bound (2 and 3 March 2022)

- ◇ Camels Head up to the A38 west bound (7 March 2022) collected 130kg of rubbish;
 - ◇ St Budeaux to Camals Head bypass east bound (7 March 2022) collected 260kg of rubbish; Councillor Jonathan Drean had helped with the clean for a few hours;
 - a full litter pick of the A38 (east and west bound, slips roads and central reservations) had been pencilled in for 24 – 29 April 2022;
- (o) playgrounds -
- the playground improvement at Lancaster Gardens in Whitleigh was not completed and awaiting sign off; this included a new climbing frame;
 - contractors were now starting work at Staples Close, Beliver; this was part of the 2021/22 improvement of 10 parks in total.

Councillor Patrick Nicholson (Deputy Leader) made the following announcements to Council –

- (p) with Covid prevalence increasing throughout the city, the Council continued to support the whole health care market; it had managed 380 outbreaks working closely with all facilities to ensure business continuity and the impact on the quality of care residents received was minimised; where staffing challenges had been identified commissioned services were provided to ensure resilience; Covid cases in residential homes had significantly increased over the last few weeks and there was the need to be careful that this did not spread;
- (q) the Council had opened 60 dementia step-down beds to support University Hospitals Plymouth in discharging patients; there was also a care facility at Future Inns to support the local hospital; the impact of Covid on staff availability continued to be under pressure;
- (r) as part of the continued drive to support access to meaningful work for the city's neurodiverse community, the Council had been working with Pluss and had recruited an activity co-ordinator at the Council's in-house facility at the Vines;
- (s) the contract had been awarded for the provision of two respite bungalows at Douglass House which would provide additional provision in the city.

Councillor Nick Kelly (Portfolio Holder for Finance and Transformation) made the following announcements to Council –

- (t) the Council had hosted Sail GB which had been a truly spectacular event showing off Plymouth's beautiful waterfront to a global audience of millions; against all the odds the Council had won a bid again to host the event this year; the event had also won the Gold Award at this year's Devon Tourism Awards; the event would be even bigger this year with a programme of live music events along the foreshore and the waterfront and would include Tinside Pool;
- (u) Plymouth had become the only city to have won the Heritage Lottery national funding twice with £10m for the National Marine Park; the Council had launched the largest ocean based public engagement which was taking place at the National Marine Aquarium at the beginning of April 2022; the tickets had sold out in five minutes so a further chance to win special golden tickets 'money can't buy experiences' had been launched;
- (v) the Council had also won Freeport status for the region and was working hard on the submission of the full business case in April; from June 2022 the Freeport would start to unlock £10m worth of investment in the first two years alone working with Babcock and Princess Yachts;
- (w) the Council had handed out over £100m in grants which had supported nearly 8,000 businesses; the team had worked incredibly hard in getting grants out as quickly as possible and had received high praise from the business sector;
- (x) the Council had continued with its industrial developments at Belliver and Plymouth Medical and Technology Park and had also secured Marks and Spencer and Aldi as tenants for the city's newest district shopping centre on the former Seaton Barracks site at Derriford; the Council was also working hard with a new purchaser for the former Debenhams building;
- (y) the Council had secured an opportunity for a county deal for levelling up, as part of the devolution paper, in the first wave which could provide councils across Devon, Plymouth and Torbay with additional powers and influence to improve social and economic conditions for all communities; the Government had also recognised and highlighted Plymouth's excellent scientific research capability and its internationally recognised expertise in marine and micro-electronics and its ambitious initiatives;
- (z) the Council had also secured one of the world's leading hotel brands for a prominent and historic location overlooking Plymouth Hoe; whilst delivering this outcome had been challenging, it was brilliant news for Plymouth and the tourism industry;
- (aa) steady progress was being made on the Brunel Plaza project, as set out in the administration's manifesto; work would be commencing on

the station's car park, as part of the plans to completely transform and ensure those traveling to city received a vibrant and fitting welcome;

- (bb) work would be starting on the Civic Centre and Guildhall redevelopment, working with Urban Splash; refreshing and reviving work had commenced on Old Town Street and New George Street, as part of the multi-million pound investment in the city centre;
- (cc) as part of the expansion of the regeneration of the West End, Colin Campbell House would be renovated to bring in new tenants; people had wondered about the building's future and the Council was now making sure of its future;
- (dd) there would be a new lease of life for the empty community centre; the Council was working with the charity Shekiah to swap its current location in Bath Street; it had been part of the city for 30 years had had made a massive difference to so many people's lives and the Council looked forward to them taking up their new base and transforming more lives;
- (ee) he was delighted to announce that the former Reel Cinema and Gala Bingo building would be developed into a new entertainment and live music venue; he had been keen to unlock this middle sized venue as it had been the missing link in Plymouth's music scene; it was hoped that the new venue would draw some class acts to the city.

Councillor Smith (Chair of the Planning Committee) made the following announcement to Council -

- (ff) the Council had been successful in its joint bid, together with South Hams and West Devon Councils, to the Department of Levelling Up, Housing and Communities and had been awarded £285,000 from the PropTech Engagement Fund to develop an interactive mapping tool to explore how community infrastructure was being used by residents;
 - over £3.25m from the PropTech Engagement Fund would be spent on 28 projects across England trailing cutting edge digital tools to make the planning system more open, engaging and accessible;
 - modernising the planning system and using digital technology would help increase community participation in local decision making; by empowering communities and giving local people a greater say in shaping their neighbourhoods, towns and cities in this way supported the Government's efforts to level up across the country.

48. **Questions by the Public**

There were three questions submitted by members of the public.

The following question was submitted by Mr M Surtees and answered by Councillor Richard Bingley (Leader of the Council) -

Question: Can you please tell us what happened to the money that was allocated to St Budeaux for their public toilets and can you please explain why this money has gone? Can you then explain how there now is money for Mutley Plain to get a face-lift?

Answer: The Community Grant Funding of £10,800 from three ward councillors has not been lost, the money has been held in Council reserves ready for drawdown once the additional funding can be secured.

Building new public toilets is expensive and the councillor contributions did not cover the full cost of the works.

Unfortunately the contributions were made before a business case had been agreed and without the administration then in control allocating funding in the capital programme to cover the additional costs.

A subsequent business case showed the fees needed to cover the additional costs would have been 40 pence per use. This was rejected on the grounds that it would be unfair to charge residents in St Budeaux double the cost of using other public conveniences in the city.

Alternative options are being developed now the 2022/23 budget has been approved. In the meantime, the councillor contributions from their community grants remain available for this use.

Mutley Plain has been funded from the Government's ERDF Welcome Back Fund. This fund has been given to councils across England to support the safe return to high streets and help build back better from the pandemic.

the following question was submitted by Ms Karen Hagerty and answered by Councillor Richard Bingley (Leader of the Council) -

Question: We looked at the PCC website section 'How my council tax is spent'. The information there and on our council tax bills is insufficiently clear.

Where it states 'Plymouth City Council' could you detail what Plymouth City Council is spending that portion of our council tax on please?

Response: please refer to the response below.

	A	B	C	D	E	F	G	H
Plymouth City Council Bands	£1,113.25	£1,298.80	£1,484.34	£1,669.88	£2,040.96	£2,412.05	£2,783.13	£3,339.76
Caring For Adults	£467.56	£545.49	£623.43	£701.34	£857.19	£1,013.08	£1,168.92	£1,402.69
Helping Children & Young People	£289.45	£337.69	£385.93	£434.17	£530.65	£627.13	£723.61	£868.34
Planning and Building New homes	£11.13	£12.99	£14.84	£16.70	£20.41	£24.12	£27.83	£33.40
Collecting Rubbish and Recycling, Looking after our green spaces	£77.93	£90.92	£103.90	£116.89	£142.87	£168.84	£194.82	£233.78
Fixing and Maintaining roads, street lighting and on public transport	£44.53	£51.95	£59.37	£66.80	£81.64	£96.48	£111.33	£133.59
Culture, Leisure and Economic Development	£22.27	£25.98	£29.69	£33.40	£40.82	£48.24	£55.66	£66.80
Running the council and holding elections	£100.19	£116.89	£133.59	£150.29	£183.69	£217.08	£250.48	£300.58
Helping people keep well and stay healthy	£89.06	£103.90	£118.75	£133.59	£163.28	£192.96	£222.65	£267.18
To run libraries, registration services and maintaining trading standards	£11.13	£12.99	£14.84	£16.70	£20.41	£24.12	£27.83	£33.40

the following question was submitted by Ms Ann Marie Lannin and answered by Councillor Richard Bingley (Leader of the Council) -

Question: We note that central government funding of over £128 million was spent on Covid, including 'Covid enforcement measures'. How does PCC justify this spending given that in March 2020 Covid

Response: There is a specific definition of a High Consequence Infectious Disease, which includes for example that the disease is difficult to identify and diagnose, and has a very high case fatality rate. It is correct to

was downgraded from a High Consequence Disease?	say that Covid-19 was declassified as a HCID, however this does not imply that it did not have the potential to spread easily and to cause significant morbidity and mortality and therefore mitigations were required.
---	---

49. **Public Consultation regarding the Council's Electoral Cycle**

Councillor John Riley (Cabinet Member for Governance, HR, IT and Community Safety) introduced the Public Consultation regarding the Council's Electoral Cycle. This was seconded by Councillor Nick Kelly.

Councillor Sue Dann advised that under the rules of debate she would like to move that this report was referred to the Audit and Governance Committee to enable for a full cross party discussion with any resulting proposals reported back to Council in the new municipal year.

Councillor Sue Dann proposed and Councillor Bill Stevens seconded the proposal.

Following a discussion, with contribution from Councillors Tudor Evans, OBE, Patrick Nicholson, Chaz Singh, George Wheeler, Richard Bingley, Chris Penberthy, Nigel Churchill, Kevin Neil and Dr John Mahony.

Vote on the amendment

For (45)

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Derrick, Dreaan, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham and Ms Watkin.

Against (3) Councillors Kelly, Nicholson and Wheeler.

Abstain/not present (4) Lord Mayor, Councillors Deacon, Downie and Loveridge.

The amendment was carried.

Following a discussion the Council agreed that –

- (1) ~~Council resolves to undertake a public engagement consultation using its powers under Section 116 of the Local Government Act 2003 between June and August 2022 on the issue of moving from the current electoral cycle of elections to 'whole council' elections once every four years;~~

- (2) ~~Council delegates to the Audit and Governance Committee approval of the planned implementation of the consultation, in particular who will be consulted/engaged with and how.~~

this report was referred to the Audit and Governance Committee to enable for a full cross party discussion with any resulting proposals reported back to Council in the new municipal year.

Vote on substantive

For (49)

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Derrick, Drea, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present (4) Lord Mayor, Councillors Deacon, Downie and Loveridge.

50. **Taxi Licensing Policy**

Councillor John Riley (Cabinet Member for Governance, HR, IT and Community Safety) introduced the Public Consultation regarding the Council's Electoral Cycle. This was seconded by Councillor Richard Bingley.

Following a discussion with contributions from Councillors Eddie Rennie, Chris Penberthy and Mrs Mary Aspinall, the Council agreed to –

- (1) adopt the new Hackney Carriage and Private Hire Licensing Policy attached as Appendix D of this report with effect from 1 May 2022;
- (2) adopt the updated conditions and guidance documents attached at Appendix E of this report with effect from 1 May 2022.

For (49)

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Derrick, Drea, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present Councillors Mrs Beer, Deacon, Downie and Loveridge.

51. **Scrutiny Annual Report**

Councillor Chris Penberthy introduced the Scrutiny Annual Report. This was seconded by Councillor Richard Bingley.

Councillor Chris Penberthy took this opportunity to thank Councillor David James for his invaluable contribution to the scrutiny process over many years for the benefit of the City Council.

Councillor Chris Penberthy also took this opportunity to thank all those involved in the scrutiny process during the municipal year 2021/22.

Following a discussion with contributions from Councillors Mrs Mary Aspinall and Jemima Laing, the City Council noted the Scrutiny Annual Report 2021/2022.

52. **Lord Mayoralty 2022/23**

Councillor Mrs Aspinall (Chair of the Lord Mayor Selection Committee) introduced the Lord Mayoralty 2022/23 report. This was seconded by Councillor John Riley.

Following a discussion with contributions from Councillors John Riley and Brian Vincent, the Council agreed to approve the recommendation from the Lord Mayor Selection Committee to appoint Councillor Sue Dann as Lord Mayor for 2022/23.

For (48)

Councillors Allen, Mrs Aspinall, Mrs Beer, Bingley, Bowyer, Mrs Bowyer, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Derrick, Drean, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present (5) Councillors Deacon, Downie, Kelly, Loveridge and Nicholson.

53. **Revisions to the Members' Code of Conduct**

Councillor Dr John Mahony (Chair of the Audit and Governance Committee) introduced the revisions to the Members' Code of Conduct. This was seconded by Councillor Mark Lowry.

Following a discussion with contributions from Councillors James Stoneman and Chaz Singh, the Council agreed to approve the appended Code of Conduct.

For (47)

Councillors Allen, Mrs Aspinall, Bingley, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Derrick, Drean, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present (6) Councillors Mrs Beer, Bowyer, Mrs Bowyer, Deacon, Downie and Loveridge.

MOTIONS ON NOTICE

54. **Long Covid**

Councillor Dr Charlotte Cree introduced the motion on notice on Long Covid. This was seconded by Councillor Dr Pam Buchan.

Following a discussion with contributions from Councillors Patrick Nicholson, Dann Collins, Rebecca Smith, Dr John Mahony, Richard Bingley and Mrs Mary Aspinall.

This Council agrees:

The Leader to write to the Secretary of State for Health and Social Care to ask them to:

- Invest in research to find treatments for long COVID
- Ensure access to long COVID clinics and services after routine COVID testing ceases
The Leader to write to Dr Sarah Wollaston, Chair of the Integrated Care Partnership, asking her to ensure that the forthcoming Primary Care Strategy includes an action plan for long COVID and long-term conditions
- To examine the local long COVID provision via the Health and Adult Social Care Overview and Scrutiny Committee

For (48)

Councillors Allen, Mrs Aspinall, Mrs Beer, Bingley, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Dann, Derrick, Drean, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present (5) Councillors Bowyer, Mrs Bowyer, Deacon, Downie and Loveridge.

55. **Ukraine**

Councillor Margaret Corvid introduced the cross party motion on notice on Ukraine. This was seconded by Councillor Mrs Vivienne Pengelly.

Following a discussion with contributions from Councillors James Stoneman, Chris Penberthy, Mark Coker, Chaz Singh, Richard Bingley, Gareth Derrick and Tudor Evans OBE.

Council agrees to -

1. suspend all twinning activities with our long-standing twin city of Novorossiysk, until such time as the Russian army has completely withdrawn from Ukraine.
2. use the front page of the Council's website to promote the Disasters Emergency Committee Ukraine Appeal and provide a list of local collection points for those wishing to give items needed in the relief effort.
3. begin the process of identifying an appropriate city in Ukraine to build a twinning relationship with.

For (46)

Councillors Allen, Mrs Aspinall, Bingley, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dann, Derrick, Dreaan, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Mrs Johnson, Kelly, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present (7) Councillors Mrs Beer, Dr Cree, Bowyer, Mrs Bowyer, Deacon, Downie and Loveridge.

56. **Women's Life Expectancy**

Councillor Mrs Mary Aspinall introduced the motion on notice on women's life expectancy. This was seconded by Councillor Sue McDonald.

Following a discussion with contributions from Councillors McDonald and Patrick Nicholson, Council agreed to ask the Director of Public Health to oversee an investigation of links between deprivation, long term conditions and women's reduced life expectancy in Plymouth as compared with England and within 6 months make a report on their findings in the first instance to the Adult Health and Social Care Overview and Scrutiny Committee.

For (45)

Councillors Allen, Mrs Aspinall, Bingley, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dann, Derrick, Dreaan, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Kelly, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present (8) Councillor Mrs Beer, Bowyer, Mrs Bowyer, Dr Cree, Deacon, Downie, Mrs Johnson and Loveridge.

57. **£150 Government Council Tax Rebate**

Councillor Chris Penberthy introduced the motion on notice on £150 Council Tax rebate. This was seconded by Councillor Tudor Evans OBE.

Following a discussion with contributions from Councillors Nick Kelly, Rebecca Smith, George Wheeler and Richard Bingley.

Council agreed that the Leader writes to the Chancellor and the Minister for Levelling Up, Housing and Communities requesting that the Government:

- provide information about the level of funding that will be made available to administer this work
- provide further guidance on the discretionary element in order for there to be some consistency in approach and not a postcode lottery
- request that energy companies provide information to councils about customers using key meters, PayPoint or who are regularly in arrears as these are likely to be more vulnerable residents who should be prioritised

For (45)

Councillors Allen, Mrs Aspinall, Bingley, Mrs Bridgeman, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dann, Derrick, Drear, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, Kelly, Laing, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Vincent, Wakeham, Ms Watkin and Wheeler.

Against (0)

Abstain/not present (8) Councillors Mrs Beer, Bowyer, Mrs Bowyer, Dr Cree, Deacon, Downie, Mrs Johnson and Loveridge.

58. **Questions by Councillors**

	From	To	Subject
1	Cllr Chaz Singh	Cllr Richard Bingley	Street naming and numbering. Will Sir John Hawkins Square signs be replaced?
	Response: A consultation was agreed to take place on Sir John Hawkins Square. It is not the intention to change that position.		
2	Cllr Jemima Laing	Cllr Richard Bingley	Should Councillor Singh be removed as Chair of the Equalities working group following twitter activity?

	Response: If the allegation was true, this would be looked at in light of the code of conduct and Nolan principles.		
3	Cllr Mary Aspinall	Cllr Richard Bingley	Access to life centre facilities for disabled people, concerns over the lift being available for pool access.
	Response: This issue would be raised with the portfolio holder.		
4	Cllr Sally Haydon	Cllr Richard Bingley	Funding for toilets in St Budeaux. Ward Councillors have not been briefed. Whilst the money has not been lost there could be other projects in the ward which could have been funded.
	Response: Very sympathetic to the issues in St Budeaux, there is an ongoing programme and the relevant portfolio holder will come back to you. Leader would meet with the relevant ward councillors if required.		
5	Cllr Jeremy Goslin	Cllr Richard Bingley	Would it be possible to receive a report to refurbishment of Pounds House?
	Response: Aware of the strong feeling in the ward concerning Pounds House. I will provide a written response.		
6	Cllr Chris Penberthy	Cllr Mrs Pengelly	Do you agree with me that families should not live in bed and breakfast
	Response: Briefings received by the portfolio holder would be shared. The numbers of Children in bed and breakfast were coming down.		
7	Cllr Eddie Rennie	Cllr Richard Bingley	Would you apologise on behalf of the Council if Cllr Singh has been found to offend particular communities?
	Response: I believe that people should take responsibility for lapses in judgement. I would ask the individual to apologise should allegations prove to be true.		
8	Cllr Sue McDonald	Cllr Bridgeman	When will the Devils Point Pool would be refurbished?
	Response: A survey has been undertaken of the pool, this has identified the need for further ecological work and surveys.		
9	Cllr Dan Collins	Cllr Richard Bingley	Reflecting on the Falklands Veterans freedom of the city. Councillors who have served should also be recognised.
	Response: We need to make Plymouth the best place to live for veterans and thank all those involved in the conflict and subsequent peace. Councillors who		

	have served, such as Glen Jordan, should be recognised.
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Please note that questions, answers, supplementary questions and supplementary answers have been summarised.

Councillor Evans rose to thank the Lord Mayor for her stewardship of the Council meeting over the last twelve months.

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City Council

Friday 20 May 2022

PRESENT:

Councillor Mrs Beer, in the Chair.

Councillor Mrs Bridgeman, Vice Chair.

Councillors Allen, Mrs Aspinall, Bingley, Mrs Bowyer, Briars-Delve, Carlyle, Churchill, Coker, Collins, Cree, Cresswell, Dann, Darcy, Deacon, Drear, Evans OBE, Goslin, Harrison, Haydon, Hendy, Holloway, Hulme, Kelly, Laing, Lowry, Lugger, Dr Mahony, McDonald, Murphy, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Poyser, Reilly, Rennie, Riley, Salmon, Shayer, Singh, R Smith, Stevens, Stoneman, Tippetts, Tofan, Tuffin, Tuohy, Vincent, Wakeham, Ms Watkin and Wheeler.

Apologies for absence: Councillors Burden, Finn and Loveridge

The meeting started at 10.30 am and finished at 12.30 pm.

Note: The full discussion can be viewed on the webcast of the City Council meeting at www.plymouth.gov.uk. At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. **To elect the Lord Mayor and to appoint the Lord Mayor's Chaplain for the period up to the next Annual Meeting**

Council agreed that Councillor Sue Dann is elected Lord Mayor of the City for the ensuing year.

The Lord Mayor announced the appointment of Reverend Tim Smith at St Judes Church as her Chaplain.

2. **To elect the Deputy Lord Mayor for the period up to the next Annual Meeting**

Council agreed that Councillor Chris Penberthy is elected Deputy Lord Mayor of the City for the ensuing year.

3. **Vote of thanks to the Retiring Lord Mayor and Deputy Lord Mayor**

Council accorded to Councillor Terri Beer the sincere thanks of the Citizens of Plymouth for the invaluable services she has rendered to the City as Lord Mayor since May 2021, and for the able manner in which he has presided over the deliberations of the Council during that period.

The Council also expresses its indebtedness to Councillor Mrs Bridgeman for her diligent and efficient discharge of the duties of Deputy Lord Mayor.

4. **To agree the Leader of the City Council**

Council agreed the continuation of Councillor Richard Bingley as Leader of the City Council.

5. **To note the Membership of the Cabinet**

The Council received the report of Councillor Richard Bingley which advised that the Cabinet would comprise the following members:

- Councillor Mark Shayer – Deputy Leader / Finance and Economy
- Councillor Pat Patel - Customer Services, Culture, Leisure & Sport
- Councillor Charlotte Carlyle - Education, Skills and Children and Young People
- Councillor Jonathan Dreaan – Transport
- Councillor Rebecca Smith – Planning, Homes and Communities
- Councillor Bill Wakeham - Environment & Street Scene
- Councillor James Stoneman – Climate Change

Council noted the membership of Cabinet.

6. **To agree amendments to the Constitution**

Council agreed to –

1. to remove the Devon, Cornwall and Isles of Scilly Police and Crime Panel terms of reference;
2. to remove Mount Edgumbe Joint Committee terms of reference;
3. Amendments as detailed in attached appendices.

7. **To agree Committees and their Members and appoint Chairs and Vice Chairs**

A schedule of the nominations to committees, joint committees, panels etc was submitted.

Council agreed the appointments to committees, joint committees, panels etc and their chairs and vice chairs for the transaction of the business of the Council until the next Annual Meeting as set out in the list circulated.

8. **To appoint representatives to Outside Bodies**

A schedule of the nominations to outside bodies was submitted.

Council agreed the appointments and nominations of councillors and others as representatives on outside bodies as indicated.

9. **To agree an amendment to the Taxi Licensing Policy**

Council agreed to adopt the corrected Hackney Carriage and Private Hire Licensing Policy attached at appendix A to ensure the policy reflects the intentions of the report to Council of the 21 March 2022 which was based upon the outcome of extensive consultation.

Date of meeting:	20 June 2022
Title of Report:	Committees and Outside Bodies
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Ross Jago (Head of Governance, Performance and Risk)
Contact Email:	Ross.jago@Plymouth.gov.uk
Your Reference:	CAI 2223
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The purpose of this report is to note the appointments made to committees by Political Groups as reflected in the order paper and to agree appointments to two outside bodies.

Recommendations and Reasons

Council is asked to

1. Note the appointments to committees.
2. Agree the nominations to outside bodies as reflected in the appendix to this report.

Reason: For clarity of the committee structure and committee leadership.

Alternative options considered and rejected

None – the committees are essential to democratic decision-making at the Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

Clarity on appointments to committees ensures that key projects and activities can be progressed in line with the Corporate and Plymouth Plans

Implications for the Medium Term Financial Plan and Resource Implications:

Special responsibility allowances for committee chairs and, where relevant, vice-chairs, are already built into the members' budgets. There are no additional resource implications of the recommendation of this report.

Carbon Footprint (Environmental) Implications:

Committee appointments ensure that carbon reduction and environmental measures are suitably supported by the democratic process.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

** When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	N/A	Leg	EJ/38 728/1	Mon Off	EJ/38 728/1	HR		Asset s		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
10/06/22											

Appendix A

Appointments to Outside Bodies for approval.

Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2021/22	Appointments / Nominations 2022/23
Erle Trust Fund	2 Cllrs	*	Cllr Terri Beer Cllr Andrea Loveridge	Cllr Andrea Loveridge Cllr Terri Beer
North Yard Community Trust	4 Cllrs	Annual Appointment	Cllr Stephen Hulme Cllr Pat Patel Cllr Sally Haydon Cllr Mark Coker	Cllr Pat Patel Cllr Mark Coker Cllr George Wheeler Cllr Tina Tuohy

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Cabinet



Date of meeting:	20 June 2022
Title of Report:	Provisional Capital and Revenue Outturn Report 2021/22
Lead Member:	Councillor Mark Shayer (Deputy leader and Cabinet Member for Finance and Economy)
Lead Strategic Director:	Brendan Arnold (Service Director for Finance)
Authors:	David Northey - Head of Integrated Finance
Contact Email:	David.Northey@plymouth.gov.uk
Your Reference:	DJN/Fin2022
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

This report outlines the Provisional Outturn position of the Council for the year ending 31st March 2022. Full details of the Provisional Outturn position for each directorate is set out in the body of the report. An Executive Summary setting out the key areas is included in Section A.

Recommendations and Reasons

Council is recommended to:

1. Note the Provisional Revenue Outturn position for the year to 31 March 2022 and
2. Note the Provisional Capital Outturn position for that year including the Capital Financing Requirement of £75.275m

Reason: It is a statutory requirement to provide an outturn report and is provisional as it is subject to external audit.

Alternative options considered and rejected

None – our Financial Regulations require us to produce regular monitoring of our finance resources including a revenue and capital outturn position which culminates in the production of the 2021/22 annual statement of accounts.

Relevance to the Corporate Plan and/or the Plymouth Plan

The financial outturn report is fundamentally linked to delivering the priorities within the Council's Corporate Plan. Allocating limited resources to key priorities will maximise the benefits to the residents of Plymouth.

Implications for the Medium Term Financial Plan and Resource Implications:

Robust and accurate financial monitoring underpins the Council's Medium Term Financial Plan (MTFP). The Council's MTFP is updated regularly based on on-going monitoring information, both on a local and national context. Any adverse variations from the annual budget will place pressure on the MTFP going forward and require additional savings to be generated in future years.

Carbon Footprint (Environmental) Implications:

No impacts directly arising from this report.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

** When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

The reducing revenue and capital resources across the public sector has been identified as a key risk within our Strategic Risk register. The ability to deliver spending plans is paramount to ensuring the Council can achieve its objectives to be a Pioneering, Growing, Caring and Confident City.

Financial Risks

The financial risks are described in the report.

Appendices

**Add rows as required to box below*

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
I.	Covid-19 Grant & Expenditure 2021/22							

Background papers:

**Add rows as required to box below*

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7
The Budget Report 2022/23 – Council 28 February 2022							

Sign off:

Fin	pl.22. 23.18	Leg	EJ/38 673	Mon Off		HR		Asset s		Strat Proc	
Originating Senior Leadership Team member: Brendan Arnold (Service Director for Finance)											
Please confirm the Strategic Director(s) has agreed the report? Yes Date agreed: 25/05/2022											
Cabinet Member approval: Councillor Mark Shayer (Deputy Leader and Cabinet Member for Finance and Economy) Date approved: 25/05/2022											

Plymouth City Council
Finance Monitoring – 2021/22
Provisional Outturn for year to 31 March 2022

SECTION A: EXECUTIVE SUMMARY PROVISIONAL REVENUE FINANCE OUTTURN

The primary purpose of this report is to detail how the Council has delivered against its financial measures using its capital and revenue resources, to approve relevant budget variations and virements, and report new schemes approved in the capital programme.

Table I: End of year revenue forecast

	Net Budget £m	Outturn £m	Variance £m
Total General Fund Budget	195.568	195.568	0.000

As shown in Table I, the Council has balanced its budget reporting a breakeven position. The overall net spend matches the net budget of £195.568m.

Within this overall balanced position the following headline financial issues are reported:

- A nil variance on a gross expenditure budget of £516m for business as usual activities. Given the character of the financial year in question and the continued impact of covid, this is a notable achievement.
- The setting aside of resources, as approved by Full Council at the meeting dated 28 February 2022 to assist in balancing the 2022/23 Revenue Budget.
 - a. General resources from 2021/22 in the sum of £2.845m
 - b. Covid grants carried forward from 2021/22 in the sum of £4.890m.
 - c. The balance of the sum set outside in the 2020/21 Outturn to assist in preparing for budget settlements in 2022/23 £1.708m.
- The setting aside of £0.349m into a Change Contingency to fund Invest to Save initiatives in 2022/23 or to assist in offsetting the budget shortfall in 2023/24..

The Provisional Capital Outturn for 2021/22 is £75.275m. This is within the approved Capital Budget of £402.356m for 2021-2026 reported to Full Council on 28 February 2022. Please see Table 3 in Section C of this report.

The Outturn position remains 'Provisional' pending audit review.

SECTION B: PROVISIONAL REVENUE FINANCE OUTTURN**1. Introduction**

- 1.1 This Outturn Report is the final report in the monitoring cycle for the financial year 2021/22 and reviews the Council's financial performance for the year ended 31 March 2022. The year was again affected by the ongoing consequences of COVID-19. There was a need for the Council to continue its response to and mitigate the effects of the pandemic in terms of additional costs of service delivery and the lost income. The Government has been generous in providing resources through grant to offset the additional net costs incurred. Grants amounting to £17.078m have been applied to balance the accounts.
- 1.2 In addition to the costs arising from the Pandemic the Council has also been delivering a savings target of £13.845m in 2021/22. .
- 1.3 The Provisional Revenue Outturn figures will now feed into the Council's formal Statement of Accounts, which will include the Balance Sheet position. The Service Director for Finance, as the Council's Section 151 Officer, must publish the draft Statement of Accounts by 31 July 2022 at the latest. Under the national scheme, the publication date for audited accounts will move from the 31 July to 30 September 2022 for all local authority bodies.

2. Revenue Finance Outturn 2021/22

- 2.1 Council approved a gross revenue budget of £516.097m with a net revenue budget of £195.568m for 2021/22 at its meeting in February 2021. Table 2 below provides a summary of the Council's overall revenue expenditure and compares the Provisional Outturn with the approved net budget.

Table 2 End of Year Business as Usual (BAU) Revenue Outturn by Directorate.

Directorate	Net Budget	Business as Usual Outturn	BAU Over / (Under) Spend
	£m	£m	£m
Executive Office	5.538	5.538	0.000
Customer and Corporate Services *	43.970	43.925	(0.045)
Children's Directorate	53.454	53.750	0.296
People Directorate	89.698	89.663	(0.035)
Office for the Director of Public Health	(0.475)	(0.890)	(0.415)
Place Directorate	25.812	25.700	(0.112)
Corporate Items	(22.429)	(22.118)	0.311
TOTAL	195.568	195.568	0.000

*The Customer and Corporate Services Directorate includes the Councils Treasury Management activities which are subject to a separate outturn report considered by Audit and Governance Committee.

- 2.2 All Directorates, except Children's, recorded an under spend for their BAU activity. The majority of savings have arisen due to the deferral of every day service provision, as the Council continued to lead the city's response to the pandemic.
- 2.3 Expenditure on Corporate Items was higher than budget because this includes the setting aside of the £0.349m to the Change Reserve for future Invest to Save initiatives described earlier.

3. Business as Usual Position by Directorate

Executive Office

- 3.1 This service area has a balanced outturn for the year.

Customer and Corporate Services

- 3.2 The Directorate has a near-balanced position of £0.045m under budget. This reflects a mix of variations across the various departments.
- 3.3 The Finance Department recorded an overall underspend of £0.683 reflecting staff vacancies and treasury activity. The Customer Service Department recorded an adverse outturn position of £0.815m mainly related to the balance of the brought forward legacy savings. Human Resources (HR) & Organisational Development (OD) are reporting an under spend of £0.549m due to staff and training savings. Facilities Management (FM) budgets in aggregate show an overall pressure of £0.989m. This is a mixture of savings not achieved; additional maintenance costs and higher gas and electricity costs, offset by additional income. The Transformation department has a £0.409m underspend, due in total to staff vacancy savings.

Children's Directorate

- 3.4 The Children's Directorate reported an adverse outturn position of £0.296m. This relates to the shortfall against the £4.001m savings target for the year. The saving related to school transport and saw additional demand in year; work continues to deliver the original saving in full.

People Directorate

- 3.5 The People Directorate is reporting an under spend of £0.035m as a result of management savings within the Community Connections Department.

Office of the Director of Public Health (ODPH)

- 3.6 The Public Health Directorate is reporting an under spend of £0.415m; this is because a large proportion of salaries have been offset by grants this year.

Place Directorate

- 3.7 The Place Directorate's outturn position is an under spend of £0.112m. The principal variations within this sum are; Strategic Planning and Infrastructure underspent by £0.226m, Economic Development by £0.113m and Street Services are reporting an variation of £0.194m due to reduced income.

Corporate Items

- 3.8 Corporate Items is showing an adverse position of £0.311m due to the setting aside of £0.349m to the Change Reserve for future Invest to Save initiatives.

SECTION C: CAPITAL FINANCE REPORT FOR THE CAPITAL PROGRAMME OUTTURN 2021/22

4.0 Capital Programme outturn 2021/22

- 4.1 The capital programme expenditure for 2021/22 is £75.275m. This is shown by Directorate in Table 3 below. This is within the approved Capital Budget of £402.356m for 2022-2026 reported to Full Council on 28 February 2022.

Table 3 – Capital Expenditure - Outturn 2021/22

Directorate	Forecast December 2021	Approvals post Dec	Total Capital 2021/22	Re-profiling	Variations & virements	2021/22 Capital Spend	Movement in quarter %
	£m	£m	£m	£m	£m	£m	
Place	110.087	1.398	111.485	(51.761)	(0.179)	59.545	53
People	8.930	0.815	9.745	(1.041)	0.029	8.733	90
Customer & Corporate Services	8.768	2.524	11.292	(6.613)	(0.229)	4.450	39
Office for Director of Public Health	12.370	0	12.370	(9.823)		2.547	21
TOTAL CAPITAL PROGRAMME	140.155	4.737	144.892	(69.238)	(0.379)	75.275	52

- 4.2 The 2021/22 programme outturn is expenditure £75.275m which equates to 52% of total capital programme being spent by year end (2020/21 £105.471m - 67%).
- 4.3 Despite ongoing challenges linked to the Covid 19 pandemic, an ambitious programme of investment within the City has been progressing. Challenges seen nationally in the building and construction industry are in part reflected by £69m of the programme being re-profiled across future years.
- 4.4 During 2021/22 there have been notable challenges faced through supply chain disruptions in terms of both the availability of supplies as well as the ability and willingness of suppliers to take part in Council procurement activity, significant pressure on procuring goods, services and works within project financial limits and a continuing impact on the workforce adhering to the extra safety requirement of social distancing and measures to reduce the spread of infection
- 4.5 Three major projects totalling £26.6m of the £69m above were the new crematorium, Forder Valley Link Road and the railway station required programme re-profiling to reflect the impact

of challenges referred to above. Ongoing monitoring between Strategic Directors, project officers and finance will be reported through quarterly reporting cycle.

4.6 Capital investment in the City in 2021/22 was £75.275m and this includes some notable schemes and areas of investment listed below:

- Forder Valley Link Road and Interchange £18.045m
- Highway maintenance and essential engineering £5.307m
- Decarbonisation projects and home energy efficiency £5.207m
- Strategic Transport Schemes £4.739m
- Property and regeneration £4.288m
- Environmental service vehicles/containers £3.185m
- Disabled Facilities £3.108m
- Corporate Property improvements £2.719m
- Development of a new crematorium £2.547m
- Life Centre Improvements £2.439m
- Education and Community neighbourhoods £1.835m
- Oceansgate Phase 2/3 £1.768m
- Information Systems £1.512m
- Plymouth Railway Station £1.458m
- City Centre Public Realm £1.305m
- National Marine Park £0.453m

5.0 Capital Financing 2021/22

Table 4 – Financing of 2021/22 Capital Programme

Method of financing	Total £m	Funding %
- Capital receipts	1.502	2%
- Grants (e.g. gov't, HLF, LEP, Environment Agency)	34.153	45%
- Contributions, S106 & CIL (neighbourhood element)	1.231	2%
- Borrowing:		
- Corporately funded	27.235	36%
- Service borrowing (revenue budget funded)	11.154	15%
Capital programme Financing 2021/22	75.275	100%

Appendix I. Covid-19 Grants & Expenditure 2021/22**Covid Grants**

	Grant £m
COVID-19 Un-ringfenced Grant brought forward from 2020/21	7.714
COVID-19 Un-ringfenced Grant 2021/22	7.854
Total Income Compensation claim #4 April – June 2021	0.901
Contain Outbreak Management Fund - COMF (part)	2.371
Test & Trace (part) / Clinically Extremely Vulnerable (part)	0.566
Hospital Discharge	1.700
Additional Burdens / other	0.862
Total un-ringfenced grant available	21.968
Allocated: 2021/22 COVID-19 (see Table 4)	(17.078)
Carry fwd. 2022/23	4.890

Covid Expenditure

Directorate	Covid Spend / Lost income	Main Spend Areas
	£m	
Executive Office	0.233	communications
Customer and Corporate Services	0.673	Additional resources within the Housing Benefits team; Additional Court fees were incurred to clear the backlog; Library Service recorded a shortfall in income. In addition, the Business Support redesign missed the savings target as a result of delays to implementation as staff were supporting the Covid response.
Children's Directorate	9.444	Additional Placement costs; additional social workers; increased legal costs associated with the extra demand and increased specialist assessments. There were also additional Adoption Transition Costs and some lost income within the schools service.
People Directorate	3.553	Leisure, homelessness and care packages.
Office for the Director of Public Health	0.054	Additional fees
Place Directorate	3.121	Lost car parking income; waste costs and lost commercial income.
TOTAL Covid Cost / Lost Income	17.078	
Corporate Items – Un-ringfenced grant drawn down (see Table 3)	(17.078)	

City Council

Urgent Decisions to be reported



Date of meeting:	20 June 2022
Title of Report:	Urgent Decisions
Lead Member:	Councillor Richard Bingley
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Ross Jago, Head of Governance, Performance and Risk
Contact Email:	Ross.jago@plymouth.gov.uk
Your Reference:	UD 01 22/23
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

As set out in section 4.5 of Part C and section 14 of Part F of the Constitution, urgent decisions are required to be reported to the next ordinary Council meeting after they were taken. This report sets out the urgent decisions taken since the last meeting of Council on 21 March 2022. Copies of the decisions are provided as appendices.

Recommendations and Reasons

Council is requested to note the following decisions taken in line with due process:

- **Appointment of an Interim Company Director for the Plymouth and South Devon Freeport**
Reason for urgency: In order for the Freeport Company to be set up and Landowner agreements signed ahead of the 22 May 2022 deadline.
- **Household Support Fund Round 2 Expenditure Plan**
Reason for urgency: We were notified of the grant in April, there is a requirement the expenditure plan is returned to government by 29 April 2022. We are still working to the draft guidance as final versions have not yet been issued by government.
- **Bereavement Infrastructure Project – Enabling Phase 3 (Officer Decision)**
Reason for urgency: The contractor is currently working on site completing an initial phase of enabling works. If this decision is not taken urgently the contractor will decant from site and potentially have to move key personnel onto other jobs. This would shift the programme considerably plus we would miss the long lead in times for critical items. The new crematorium would then be delivered much later and at higher costs.

Alternative options considered and rejected

None. Urgent decisions are required to be reported to the next ordinary Council meeting after they were taken.

Relevance to the Corporate Plan and/or the Plymouth Plan

- **Appointment of an Interim Company Director for the Plymouth and South Devon Freeport**
 - We have set out a number of strategic objectives in the Plymouth Plan that a Freeport could help us to achieve. SO2 - Strengthening Plymouth's role in the region SO3 - Delivering the international city SO11 – Delivering high quality development SO12 – Delivering infrastructure and investment The Freeport could also assist us to deliver priorities in our Corporate Plan: -
 - Strongly supports the delivery of economic growth that benefits as many people as possible.
 - Strongly supports the delivery of quality jobs and skills.
- **Household Support Fund Round 2 Expenditure Plan**
 - This proposal links to the Child Poverty agenda for the city and also A Bright Future 2021 – 26 in supporting children to stay safe and well through the provision of adequate food.
- **Bereavement Infrastructure Project – Enabling Phase 3 (Officer Decision)**
 - The Council is committed to delivering quality public services and as part of that commitment the Bereavement Service seeks to ensure it provides high quality remembrance and cremation service fit for the future. The Bereavement Service delivers on the Corporate Plan values and priorities in the following ways:
 - It is Democratic by engaging with the funeral industry and increasing community engagement opportunities through open days and events as well as strengthening work with local schools and charities.
 - It is Responsible by caring about its impact on the customers and the funeral industry retaining the choice of funeral service locations.
 - It is Fair by creating a variety of opportunities for remembrance across a range of locations and costs
 - It demonstrates Plymouth City Council's is committed to being Co-operative by working with our partners in the funeral industry and developing stronger ties with local bereavement charities
 - It is a Caring Council that reduces health inequality by providing a modern facility that is fit for purpose meeting the needs of the whole city with sensitivity to differing faith requirements
 - The project supports economic growth as part of a Growing City that benefits as many people as possible
 - It will also support a Growing City by investing in facilities that we can be proud to offer and become a destination of choice for remembrance
 - A Growing City that is green and sustainable by providing modern cremators with the latest abatement technology that meets emissions requirements and also provides alternative memorialisation offers such as green burial
 - The Plymouth Plan sets out a single vision for the city to 2034 with a clearly stated ambition to grow Plymouth's population to 300,000 as well as new developments on our urban fringes such as Sherford Community, crematoria and burial capacity are recognised as a key infrastructure requirement for a growing city.

Implications for the Medium Term Financial Plan and Resource Implications:

- **Appointment of an Interim Company Director for the Plymouth and South Devon Freeport**

None

- **Household Support Fund Round 2 Expenditure Plan**

The funding is provided by the Department for Work and Pensions. The total grant for the Council is £2,294,796.82, to April to September 2022. The grant is funded in arrears based on actual expenditure.

- **Bereavement Infrastructure Project – Enabling Phase 3 (Officer Decision)**

This approval is for £4,013,124.77 for the Enabling 3 package and £407,813.32 for the PCSA increase for design fees. Costs related to this are to be met from the approved budget for the new Crematorium facility as detailed on the Capital Programme, this work has been budgeted for and is included in that budget. A detailed breakdown of the cost is provided in the briefing report.

Carbon Footprint (Environmental) Implications:

None arising from this report.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

None associated with this report

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
	Household Support Fund Round 2 Expenditure Plan							
	Appointment of an Interim Company Director for the Plymouth and South Devon Freeport ("Freeport Company")							
	Bereavement Infrastructure Project – Enabling Phase 3							

Background papers:

**Add rows as required to box below*

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable)						
	<i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	N/A	Leg	EJ/38 728/2	Mon Off	EJ/38 728/2	HR		Asset s		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 10/06/2022											

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L5I 21/22

Decision	
1	Title of decision: Household Support Fund Round 2 Expenditure Plan
2	Decision maker (Cabinet member name and portfolio title): Councillor Richard Bingley, Leader of the Council
3	Report author and contact details: Mark Collings, Commissioning Officer, 01752 307176
4	Decision to be taken: 1) To accept the grant of £2,294,796.82; 2) To approve the Household Support Fund spending plan as outlined in the attached report (Household Support Fund Round 2 April to September 2022 Framework)
5	Reasons for decision: Funding from central government for the Household Support Grant round 2 was announced in the Spring Statement to support vulnerable with food, energy and other essentials costs. Draft guidance on the use of the fund was distributed to Local Authorities in April 2022. The attached plan describes the proposals for the use of this fund to target people at risk of fuel and financial insecurity, based on the learning from similar grants. This plan needs to be returned to the DWP by 29 April.
6	Alternative options considered and rejected: Option 1: DO Nothing The Council has been awarded grant funding to support vulnerable households, with at least 1/3 of the funding targeted on households with children and young people and at least 1/3 on households with pensioners. To not use or accept this funding would be to the detriment of Plymouth people. Option 2: To accept grant and adopt the proposed plan attached with areas for expenditure based on previous experience of providing this type of support
7	Financial implications and risks: The funding is provided by the Department for Work and Pensions. The total grant for the Council is £2,294,796.82, to April to September 2022. The grant is funded in arrears based on actual expenditure.

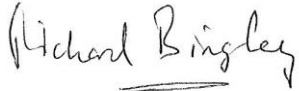
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			✓	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			✓	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		✓	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	The Monitoring Officer has confirmed that this can be considered to be an Urgent Decision, due to the need to return our expenditure plan to the DWP by 29 April. It is not practicable to include the decision in the Forward Plan.		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	This proposal links to the Child Poverty agenda for the city and also A Bright Future 2021 – 26 in supporting children to stay safe and well through the provision of adequate food.		
10	Please specify any direct environmental implications of the decision (carbon impact)	None		

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	✓	(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No		(If no, go to section 13a)
12a	Reason for urgency: We were notified of the grant in April, there is a requirement the expenditure plan is returned to government by 29 April 2022. We are still working to the draft guidance as final versions have not yet been issued by government.			
12b	Scrutiny Chair Signature:	Approved via email	Date	22 April 2022
	Scrutiny Committee name:	Performance, Finance and Customer Focus Overview and Scrutiny Committee		
	Print Name:	Councillor Chris Penberthy		

Consultation

13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	✓	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?			
13c	Date Cabinet member consulted			
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	✓	
15	Which Corporate Management Team member has been consulted?	Name	Ruth Harrell	
		Job title	Director of Public Health	
		Date consulted	14 April 2022	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS142 21/22	
		Finance (mandatory)	djn.22.23.07	
		Legal (mandatory)	MS/38462.	
		Human Resources (if applicable)		
		Corporate property (if applicable)		
		Procurement (if applicable)		
Appendices				
17	Ref.	Title of appendix		
	A	HSF Framework		
	B	Draft Guidance		
Confidential/exempt information				
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.
		No	✓	(Keep as much information as possible in the briefing report that will be in the public domain)

		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.</p>							
Signature				Date of decision	27 April 2022			
Print Name	Councillor Richard Bingley							

EXECUTIVE DECISION

made by a Cabinet Member






REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L52 21/22


Decision				
1	Title of decision: Appointment of an Interim Company Director for the Plymouth and South Devon Freeport (“Freeport Company”)			
2	Decision maker (Cabinet member name and portfolio title): Councillor Richard Bingley – The Leader			
3	Report author and contact details: Kevin McKenzie, Policy and Intelligence Advisor			
4	Decision to be taken: To appoint Anthony Payne (Strategic Director for Place) as a Director of the Freeport Company for an interim period.			
5	Reasons for decision: The council may appoint one director the Board according to the Freeport Company’s Articles of Association. As such, it is recommended that the officer named in the above section is appointed as the interim director of the Freeport Company.			
6	Alternative options considered and rejected: The alternative option would be to not appoint a director. This option is rejected as it will remove a line of sight at Freeport Company Board level decisions; and will lead to lack of oversight of the company’s management and financial health.			
7	Financial implications and risks: None			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million

		x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the <u>Forward Plan of Key Decisions</u>	N/A	
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>We have set out a number of strategic objectives in the Plymouth Plan that a Freeport could help us to achieve.</p> <p>SO2 - Strengthening Plymouth's role in the region SO3 - Delivering the international city</p> <p>SO11 – Delivering high quality development</p> <p>SO12 – Delivering infrastructure and investment</p> <p>The Freeport could also assist us to deliver priorities in our Corporate Plan: -</p> <ul style="list-style-type: none"> ▪ Strongly supports the delivery of economic growth that benefits as many people as possible. ▪ Strongly supports the delivery of quality jobs and skills. 	
10	Please specify any direct environmental implications of the decision (carbon impact)	None	

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	x	(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No		(If no, go to section 13a)
12a	Reason for urgency: In order for the Freeport Company to be set up and Landowner agreements signed ahead of the 22 May 2022 deadline.			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:	Finance, Performance & Customer Focus		
	Print Name:			

Consultation			
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	
		No	x (If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?		
13c	Date Cabinet member consulted		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	If yes, please discuss with the Monitoring Officer
		No	x
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Strategic Director for Place
		Date consulted	12 May 2022
Sign-off			
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS146 21/22
		Finance (mandatory)	pl.22.23.25.
		Legal (mandatory)	MS/12.05.22/36072
		Human Resources (if applicable)	
		Corporate property (if applicable)	
		Procurement (if applicable)	
Appendices			
17	Ref.	Title of appendix	
	A	Briefing report	
	B	Executive Decision Reference Number – L47 21/22 – Plymouth and South Devon Freeport	
Confidential/exempt information			
18a	Do you need to include any confidential/exempt information?	Yes	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		No	x	publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature			Date of decision	12 May 2022				
Print Name	Councillor Richard Bingley (Leader of the Council)							

Briefing Report

Appointment of an Interim Director for the Freeport Company

1. Introduction and Background

1.0 In March the Leader of the Council delegated authority to the Strategic Director for Place to sign legal agreements on behalf of Plymouth City Council, to:

- i) Establish the Freeport Company as a Company Limited by Guarantee with Plymouth City Council, Devon County Council and South Hams District Council as its founding members.
- ii) Enter into Freeport landowner agreements, including those relating to Oceansgate and the South Yard Tax site, as may be required in pursuance of the Freeport Objectives and to discharge our obligations as the accountable body.

1.1 The Freeport Company must be established so that it can be a signatory to the Landowner Agreements which we must submit to the Department of Levelling Up Homes and Communities by 23rd May 2022.

2. Freeport Company

2.1 The Freeport Company will be established as a Company Limited by Guarantee and will have the following features and principles: -

- A members steering group made up of one representative of each of the three local authority partners will provide strategic oversight and ensure alignment with the emerging County deal.
- An independent board of directors with a chair from the private sector to provide clear evidence of private sector leadership, we will set out the process through which the chair will be appointed in the scheme of delegation.

2.2 The Freeport Company Key Governing Documents – include;-

- Memorandum and Articles of Association - setting out the remit and roles of the Directors, a scheme of delegation and matters reserved to the founding members;
- A Members' Agreement – which will bind the three Local Authorities to perform their functions and roles, including the disbursement of seed capital from PCC as the Accountable Body to the Local Authority Partners, their engagement with the Freeport Company based on the key principle of a partnership of equals where decision making requires unanimous agreement;
- Landowners' Agreements - binding the landowners to perform their functions and roles and their engagement with the Freeport Company;
- An Annual Delivery Plan and budget – proposed by the Freeport Company, to be agreed and signed off by the Members in accordance with their reserved matters and approved by the Board of Directors the management of the Freeport, employment of staff, delivering the Freeport business case and providing agreed shared services.

3. Recommendation

3.1 Plymouth City Council is entitled to appoint one Director to the Board of Directors.

3.2 It is recommended that the Strategic Director for Place is appointed as the Interim Director until a suitable permanent appointment can be made.

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EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD01 22/23


Decision	
1	<p>Title of decision: Bereavement Infrastructure Project – Enabling Phase 3</p>
2	<p>Decision maker (Council Officer name and job title): Ruth Harrell, Director of Public Health</p>
3	<p>Report author and contact details: John London, 307781 or john.london@plymouth.gov.uk</p>
4a	<p>Decision to be taken: To appoint Kier Construction Ltd via the Pre-Construction Services Agreement to provide a third phase of Enabling Works to the new Plymouth Crematorium and also for the procurement of long lead in items ahead of a formal Main Contractor Award. These works have a value of £4,013,124.77. Also to increase the PCSA Purchase Order by £407,813.32 which will cover stage 5 Design which has now transferred to the main contractor Kiers as part of the design and build package.</p>
4b	<p>Reference number of original executive decision or date of original committee meeting where delegation was made: Executive Decision Ref L10 18/19 dated 23 July 2018</p>
5	<p>Reasons for decision: The new crematorium is currently completing re-design as part of a value engineering process ahead of the main contractor award. An initial enabling package (£268,545.42) was awarded under the Pre-Construction Services Agreement for site set-up. A second enabling package was awarded (£2,600,905.10) in July 2021 to commence works on site including constructing the access road and junction onto the site, creating the car parks and central road to give access to the key areas and also bringing utilities on to the site.</p> <p>third phase of enabling works enables the following:</p> <ul style="list-style-type: none"> • Form Bunds across the Site • Cut and Fill Across the Site • Drainage • Form Attenuation Ponds and Swales • Groundworks

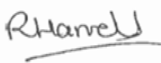
	<p>Early Procurement of the following:</p> <ul style="list-style-type: none"> • Steelwork Design • Steelwork • Glulam • Stonework • Bricks <p>A Pre-Construction Services Agreement is already in place following a competitive procurement process where Kier Construction were successful and awarded the PCSA.</p>			
6	<p>Alternative options considered and rejected:</p> <p>Kiers would therefore decant from site and potentially have to move key personnel onto other jobs. It will take time for Kiers to return to site, depending on what work people are moved onto. This would shift the programme considerably plus we would miss the long lead in times for critical items which potentially could mean that they are sat waiting for delivery and PCC would be paying them. The end result would be a new crematorium being delivered much later and further increased costs. The existing cremators at Weston Mill and Efford are beyond their life, delaying the scheme increases the risk of these failing and thus incurring potential significant loss to the Authority if cremations cannot be undertaken in the City. The political fallout from this is likely to be considerable.</p>			
7	<p>Financial implications and risks:</p> <p>This approval is for £4,013,124.77 for the Enabling 3 package and £407,813.32 for the PCSA increase for design fees. Costs related to this are to be met from the approved budget for the new Crematorium facility as detailed on the Capital Programme, this work has been budgeted for and is included in that budget. A detailed breakdown of the cost is provided in the briefing report.</p>			
8	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p>	<p>Yes</p> <p>x</p>	<p>No</p> <p>X</p> <p>X</p>	<p>Per the Constitution, a key decision is one which:</p> <p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p> <p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million</p> <p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>
8b	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>			
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the</p>			<p>The Council is committed to delivering quality public services and as part of that commitment the Bereavement Service seeks to ensure it provides high quality remembrance and cremation service fit for the future.</p>

	<p>revenue/capital budget:</p>	<p>The Bereavement Service delivers on the Corporate Plan values and priorities in the following ways:</p> <ul style="list-style-type: none"> • It is Democratic by engaging with the funeral industry and increasing community engagement opportunities through open days and events as well as strengthening work with local schools and charities. • It is Responsible by caring about its impact on the customers and the funeral industry retaining the choice of funeral service locations. • It is Fair by creating a variety of opportunities for remembrance across a range of locations and costs • It demonstrates Plymouth City Council's is committed to being Co-operative by working with our partners in the funeral industry and developing stronger ties with local bereavement charities • It is a Caring Council that reduces health inequality by providing a modern facility that is fit for purpose meeting the needs of the whole city with sensitivity to differing faith requirements • The project supports economic growth as part of a Growing City that benefits as many people as possible • It will also support a Growing City by investing in facilities that we can be proud to offer and become a destination of choice for remembrance • A Growing City that is green and sustainable by providing modern cremators with the latest abatement technology that meets emissions requirements and also provides alternative memorialisation offers such as green burial <p>The Plymouth Plan sets out a single vision for the city to 2034 with a clearly stated ambition to grow Plymouth's population to 300,000 as well as new developments on our urban fringes such as Sherford Community, crematoria and burial capacity are recognised as a key infrastructure requirement for a growing city.</p>
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<p>10</p>	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	<p>The current and future cemetery and crematoria provision can contribute to Policy 25 Reducing Carbon Emissions by replacing old cremators with modern technology. Furthermore the cemeteries maintained by the Bereavement Service total 40 hectares of green space and are integral to the achievement of Policy 24 Delivering Plymouth's Natural Network providing for the needs of people, wildlife and businesses from funeral directors, florists and masons and their associated supply chains.</p>
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<p>Urgent decisions</p>				
<p>11</p>	<p>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</p>	<p>Yes</p>	<p>x</p>	<p>(If yes, please contact Democratic Support for advice)</p>
		<p>No</p>		<p>(If no, go to section 13a)</p>

I2a	Reason for urgency:		
	The contractor is currently working on site completing an initial phase of enabling works. If this decision is not taken urgently the contractor will decant from site and potentially have to move key personnel onto other jobs. This would shift the programme considerably plus we would miss the long lead in times for critical items. The new crematorium would then be delivered much later and at higher costs.		
I2b	Scrutiny Chair signature:		Date 25 May 2022
	Scrutiny Committee name:	Performance, Finance and Customer Focus Overview and Scrutiny Committee	
	Print Name:	Councillor Chris Penberthy	
Consultation			
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/> (If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Pat Patel, Cabinet member for Customer Services, Culture, Leisure and Sport	
I3c	Date Cabinet member consulted	24 May 2022	
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/> If yes, please discuss with the Monitoring Officer
I5	Which Corporate Management Team member has been consulted?	Name	Ruth Harrell
		Job title	Director of Public Health
		Date consulted	5 April 2022
Sign-off			
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS01 22/23
		Finance (mandatory)	PL.22.23.10
		Legal (mandatory)	MS/38433
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	N/A
		Procurement (if applicable)	
Appendices			
I7	Ref.	Title of appendix	

	A	Bereavement Briefing Paper (Part I)						
	B	Equalities Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No	<input type="checkbox"/>					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Plymouth Bereavement Centre Contract Award Report (Part II)			x				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	05/05/2022			
Print Name	Ruth Harrell							

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